



**Tuesday, September 2, 2014**  
**Board of Education Meeting Minutes**

**RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT**

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

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*All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.*

**In Attendance:**

Board members: Diane E. McBride, President  
Phyllis P. Wickerham, Vice president  
Robert C. Bower  
Jean M. Chaudari  
Rosie B. Mitchell  
Pamela J. Reinhardt  
Sue A. Smith

Others: Dr. J. Kenneth Graham Jr., Superintendent of Schools  
Mr. George DesMarteau, School Attorney  
Mrs. Karen A. Flanigan, School District Clerk  
Mrs. Nerlande Anselme, Assistant Superintendent, Student and Family Services  
Dr. Patrick McCue, Assistant Superintendent, Human Resources and Strategic Initiatives  
Mr. Andrew Whitmore, Assistant Superintendent, School Finance and Operations  
Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

**Absent:**

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**1. BOARD OF EDUCATION MEETING – GENERAL**

**A. Board of Education Members, Superintendent of Schools, School Attorney, School District Clerk, Cabinet Members**

See above attendance.

**B. Meeting Information**

The regular meeting of the Board of Education of the Rush-Henrietta Central School District was held Tuesday, September 2, 2014, in the Dee Strickland Conference Room at the Parker Administration Building, 2034 Lehigh Station Road, Henrietta, NY 14467.

**2. OPENING OF PUBLIC MEETING**

**A. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements**

Mrs. McBride called the meeting to order at 7:01 p.m. The Pledge of Allegiance was recited and introductions done. There were no changes to the agenda. During announcements Mrs. McBride presented Mrs. Mitchell with a Board Excellence Award from NYSSBA's School Board U for her participation in New York State School Boards Association leadership development opportunities totaling 150 points.

**3. PUBLIC FORUM**

**A. Audience Members May Address the Board of Education Regarding Items of Interest Not on the Agenda**

There was no one in the audience wishing to speak.

**4. CONSENT AGENDA ITEMS FOR ROUTINE MATTERS (Reference appendices #4A-F)**

A. Action pertaining to acceptance of the July treasurer's report

- B. Action pertaining to acceptance of change order #HVAC-006 – Bell Mechanical Contractors, Inc. – CIP 2011 Phase 3 - \$1,287
- C. Action pertaining to approval of a donation – Godfrey J. Jacobsen Memorial Scholarship Fund
- D. Action pertaining to approval of CSE/CPSE recommendations
- E. Action pertaining to approval of Board of Education executive session meeting minutes – 8/12/14
- F. Action pertaining to approval of Board of Education meeting minutes – 8/12/14

**MOTION PERTAINING TO ACCEPTANCE  
OF CONSENT AGENDA ITEMS #4A-F  
WITH CHANGES TO #4F  
MOVED: Mrs. Chaudari  
SECONDED: Mrs. Smith  
MOTION CARRIED: 7-0**

Mrs. Smith made a correction to the August 12 meeting minutes (Item #9D – first line – “higher” should be changed to “lower”). Mr. Bower asked a question regarding a transportation transfer/adjustment on the General Fund Appropriations report. Mr. Whitmore will look into it and report back.

- 5. PERSONNEL ACTIONS** (Reference appendix #5A)
- A. Action pertaining to approval of personnel actions

**MOTION PERTAINING TO APPROVAL  
OF PERSONNEL ACTIONS  
MOVED: Mr. Bower  
SECONDED: Mrs. Smith  
MOTION CARRIED: 7-0**

- 6. PROPOSED DISTRICT PRIORITIES** (Reference appendix #6A)
- A. Motion pertaining to acceptance of the proposed 2014-15 district priorities**  
Dr. Graham said the document is similar to the one presented at the Strategic Planning Forum. He explained the changes and reviewed the document. Dr. Graham will notify principals that the board approved the district priorities.

**MOTION PERTAINING TO ACCEPTANCE OF THE  
PROPOSED 2014-15 DISTRICT PRIORITIES  
MOVED: Mrs. Mitchell  
SECONDED: Mrs. Reinhardt  
MOTION CARRIED: 7-0**

- 7. WORKSHOP: FULL-DAY KINDERGARTEN (PART VI)** (Reference appendix #7A)
- A. Full-day Kindergarten (Part VI)**  
Dr. Graham reviewed the Full Day Kindergarten Space Plan Timeline and then the Most Feasible Alternatives document. He reported that he met with administrative staff, including program directors, on August 25 to review this document and that they provided their feedback, questions, and preferences, which he shared with board members. Dr. Graham said there are plenty of logistical questions to be investigated before any decisions will be made. This document will continue to be a work in progress as Dr. Graham meets with each school/building group. Dr. Graham informed board members that the school drop-in schedule was confirmed today and he has been informed to expect a large turnout. Board members are welcome to attend.

Mrs. Smith suggested a couple of changes to the documents. Board members asked how they should answer questions they may be asked. Discussion ensued. Dr. Graham will talk with staff in September to get their feedback and bring their comments back to the board. Full-day kindergarten documents will be posted to the website after the October DPAC meeting.

**8. SUPERINTENDENT’S REPORT** (Reference appendices #8A-C)

**A. Written: Student Referrals – End-of-Year Report**

There were no questions or comments.

**B. Written: Title I Notification of Parent Meeting**

Mrs. Smith asked if there were parents at the meeting. Dr. McCue said there were two staff members, who also were district parents, at the meeting. He also said all Title I parents had been invited.

**C. Written: Probationary Faculty List with Tenure Appointment Date**

There were no questions or comments.

**D. Oral Information**

Dr. Graham provided the opening of schools report. He said there are 5,327 students, with 35 in the process of registering. He also provided new staffing numbers, saying there are still some vacancies. There are no major concerns with Buildings and Grounds; the new classroom at Leary Elementary is finished; landscaping has yet to be done at the Parker Administration Building; and at the Senior High School, the new outdoor sign will be completed later this fall and the sound system was having some minor troubles. Dr. Graham said the Senior High School renovation projects are a little behind schedule, but still on deadline for the whole project. He explained. He also said there were no concerns with Computer Services and nothing of significance with Transportation. Mr. Bower provided some positive feedback he received from a person who was very impressed with the fact that there was someone helping the bus driver to get students on and off the bus. Dr. Graham also said everything was fine with Food Service, but an area we’ll need to keep an eye on due to the implementation of the new federal nutritional guidelines. The following people were recognized for going above and beyond:

- Barb Thorogood, Fyle – Principal Diesenberg said she made calls to all families in need and a church provided 120 new backpacks and supplies for the students.
- Pat McCue, Kristin Dioguardi, Kathy O’Connell, Human Resources Department – Principal Lane, Burger, gave kudos to them for coordinating everything associated with all the hiring his school needed to do over the summer.
- Sheryl Diana, Roth – Principal Zeh recognized her for preparing the new Chromebooks for students.
- Judy Bucher, NGA – Principal Macko recognized her for her endless support.
- Julie Flisnik, Chuck Cook, NGA – Principal Macko was impressed with all the last-minute work they accomplished to prepare their classrooms for the first day of school as the rooms were torn apart due to work being done over the summer.
- Lee Heberger, SHS – Principal Patton recognized him for taking care of flooding, leaking roof/pipes, and for cleaning the construction areas for the staff kickoff.

Mrs. Wickerham and Mrs. Reinhardt said they both received phenomenal feedback regarding the staff kickoff. It was very well perceived. Mrs. Anselme said feedback from the secretarial staff was that this is the first year they ever felt part of the kickoff.

**9. NEW BUSINESS** (Reference appendices #9A-D, F-G)

**A. Board Goals and Objectives - Planning**

The goals were reviewed. Mrs. Flanigan will prepare a draft for the September 16 board meeting.

**B. Board Workshops - Planning**

The proposed workshops were reviewed. Dr. Graham will prepare an updated list for the September 16 board meeting.

**C. Board of Education Henrietta Post Columns - Proposed**

There were no changes to the proposed list. Mrs. Flanigan will inform Travis Anderson, Senior Information Specialist in the Office of Community Relations.

**D. NYSSBA Resolutions**

Mrs. McBride asked board members to forward their completed resolution sheet to Mrs. Reinhardt, who will be this year’s delegate at the annual business meeting.

**E. Homecoming Parade**

This year’s homecoming parade will be held on Saturday, September 20.

**F. Board Brochure - Draft**

There were no changes. Mrs. Flanigan will forward the brochure to Document Publishing and Support (DPS) for printing.

**G. NSBA Conference Attendance - March**

Mrs. McBride and Mrs. Wickerham are planning to attend. Mrs. Chaudari, Mrs. Reinhardt, and Mrs. Mitchell are not planning to attend. Mr. Bower and Mrs. Smith are interested.

**10. BOARD MEMBER REPORTS**

**A. MCSBA Steering Committee (Aug. 27)**

Dr. Graham is the ad hoc member of the group. He reported on two things that will be coming the board's way: (1) survey at an upcoming presidents' meeting to update/develop a profile of who the Monroe County board members are (demographic profile) and (2) two goals to be presented at an upcoming executive meeting – membership survey (work to inform and involve the public on this issue) and the restoration of monies taken through the Gap Elimination Fund (helping districts to understand that restoring the monies is not a permanent fix to the problem and what more would need to happen to fully fix the problem).

**11. CLOSING OF MEETING**

**A. Board Meeting Recap**

- Mr. Whitmore will check on the \$109,514 adjustment in the District Transportation transfer line.
- Building meetings are set regarding full-day kindergarten.
- Mr. Bower will see about attending the national conference. If he is unable to attend, this topic will be revisited with the rest of the board.
- Discussion ensued regarding extracurricular events for the NYSSBA Conference. Dr. Graham will make reservations for the boat tour.

**B. Adjournment**

**MOTION TO ADJOURN THE MEETING AT 9:25 P.M.**

**MOVED: Mrs. Wickerham**

**SECONDED: Mr. Bower**

**MOTION CARRIED: 7-0**

**C. Next Board of Education Meeting**

The next Board of Education meeting is scheduled for 7 p.m. Tuesday, September 16, 2014.

Respectfully submitted,

Karen A. Flanigan  
School District Clerk

*Board Approved: September 16, 2014*